

Graysmark Schools Corporation
Meeting Minutes
Tuesday, October 8, 2013

- Call to Order
 - Tanya Graysmark called to order the regular meeting of the Graysmark Schools Corporation Board at 5:00pm at HAS in Maricopa,
- Roll Call
 - Tanya conducted a roll call. The following persons were present: Tanya Graysmark, Anita Romero.
- Approval of minutes from last meeting
 - Tanya read the minutes from the last meeting, the minutes were approved as read.

Open Issues (items to discuss, report on & possibly settle & inform board of today)

- A. Budget/Financial Review/Update/AZCSP-
Reviewed payroll voucher reports, receipts and AP forms. Board reviewed all AZCSP planned purchases. Tanya moves to approve AZCSP proposed purchases, Anita seconds and board approves. Purchases for AZCSP proposed purchases are approved.
- B. Accounting/Audit Review/Legal-
Review of tax voucher forms and bank statements.
2 outstanding checks reported, should clear soon will check on them in another week and call if necessary. Tanya completed the AZ Corporate Commission online paperwork.
- C. Student Achievement- Students did well on their Galileo testing, review of data. DIBELS scores showing improvement as well. Any student who did not meet benchmark goals or teacher feels needs intervention will be placed in our before school intervention program that begins Nov 18 and will run for the remainder of the year. We will begin once we have student data and scores to determine participants.
- D. Assessments – Scheduled out rest of testing for the year.
- E. Curriculum Update– Teachers working on Mastery Connect and getting data charts completed and curriculum maps adjusted.
- F. PD review- AZCSP webinar 9-16 Tanya attended
10/4 SPED webinar (Fred and I attended)
- G. Financial Update/Review Budget/Spending Audit
Moving forward with grant spending. Judy and I will continue to send in orders and follow up with pre-orders. October 31 deadline for spending – Due to September 12 letter AZCSP spending on hold after receiving funds (waited to hear results). Put a time constraint – will ask if we can have an extension of the Oct 31 deadline.
- H. Parent Concerns-

Teachers had additional conferences to address behavior concerns and academic concerns. Parents continue to ask about our build out and expansion progress. The only information we have at this time is that we are on hold – we continue to move forward but it is slow and our efforts are being placed on academic achievement at this point to allow us to move forward with our growth plan.

- I. Office Review
After School Programs paperwork is ready. Phone system is working well, copy machine is fixed and running. Fall break –October 7-11. Tanya will work during break.
- J. ADE Updates- Training schedule needs to be reviewed and any upcoming PD we will need to schedule.
- K. Before/After School Report-
Before school intervention program form is getting drafted and discussed for possible days and hours in the AM we can work students into our am schedules. Possible times will be M-T early AM.
- L. SPED report-
45 Screeners -Due date for first day students is October 4 and any that started after the first day will be due after break.
- M. Board Recruitment/Updates –
No News
- N. Fingerprint Card Update
No news
- O. Employee Reviews- New Hires
Still looking for possible pt aide. Luci has taken the position of Kindergarten teacher and will begin work on October 29.
- P. Enrollment Report-
See enrollment sheet -- a few new students.
- Q. Fundraiser Updates –
Pictures were a success. Working on Box Tops, Target Red Cards and Fry's Cool Cash enrollments.
- R. Advertising Update-
Star Cart, InMaricopa, Dein Advertising and promotional items are ready to purchase. Waiting to hear about certified letter and pull back of funds.
- S. Building/New Site Updates
Board has been notified that First Lady space is available, landlord has given us first option to have space. Tanya motions that we lease new space with terms given, Anita seconds, motion passes that we take the terms and accept the space to grow the 1-3 program.
- T. Performance Management Plan
No News
- U. ASBCS-
Email came regarding our DSP on September 12. Hugh Thompson sent email stating that HAS currently has 36.25% score on our dashboard and we are required to submit the plan by November 15.

Tanya will begin working on narrative and gathering data and information that will be submitted on the DSP.

- V. Professional Development- Teachers are scheduled for Kagan training on 10/22, Tanya and Fred have SPED Training 10/22. Tanya is meeting with Charter Association to get assistance with DSP, Board is visiting MEC in Mesa to observe combo class and tour school facility.
- W. Educational Leader/Community Leader- Working on Mastery Connect and record keeping, lesson plan alignment and
- X. Technology – New purchases ready and waiting – no news – a few problems with SmartBoards but Judy continues to work on them
- Y. Grants Update - AZCSP Update/Review- AZCSP funds are in a holding pattern. Waiting on draw down approval. Webinar 9/16 with Dr. F.
- Z. Any other business – Tanya and Angela are working on a donation program for school books for our library, scholastic book orders, email parent list, updating website memo board and volunteer parents and community members.

Tanya adjourned the meeting at 6:30pm.

Minutes submitted by: secretary, Tanya Graysmark

Minutes approved by: member, Anita Romero