

Graysmark Schools Corporation
Meeting Minutes
Tuesday, January 14, 2014

- Call to Order
 - Tanya Graysmark called to order the regular meeting of the Graysmark Schools Corporation Board at 5:00pm at HAS in Maricopa,
- Roll Call
 - Tanya conducted a roll call. The following persons were present: Tanya Graysmark, Anita Romero, Charles Graysmark (via Facetime)
- Approval of minutes from last meeting
 - Tanya read the minutes from the last meeting, the minutes were approved as read.

Open Issues (items to discuss, report on & possibly settle & inform board of today)

- A. Budget/Financial Review/Update/AZCSP- Reviewed payroll voucher reports, receipts and AP forms. Board reviewed all AZCSP purchases and AZCSP binders. AZCSP site visit went well – educational site visit with Jane. MOWR funds almost approved via input data into program – Tanya will finalize and uploaded data to system.
- B. Accounting/Audit Review/Legal- Review of tax voucher forms and bank statements. 1 outstanding checks reported. SAM update completed.
- C. Student Achievement- Board reviewed Intervention logs and incoming student AIMS scores and continues to monitor student achievement via Galileo and Saxon Student Binders.
- D. Assessments – Galileo testing in February, Teacher concerns are attendance (tardies continue to hurt math scores)
- E. Data Analysis- Student Intervention Analysis Worksheet is completed. Easy access to review student intervention and time logged on reading and/or math. Board reviewed Galileo data and intervention list with student attendance.
- F. Curriculum Update– Mastery Connect is being monitored by academic advisor and Anita is helping with data input. Anita shared most current view of grades and curriculum mapping.
- G. School Improvement/Updates- BET conference still scheduled. STM going over Galileo and reviewing with teachers how to manage online system to see reports and review student data.
- H. Financial Update/Review Budget/Spending Audit Able to get many orders into inventory system and sort through and organized storage.
- I. Parent Concerns- None reported at this time
- J. Office Review

- Continue to work with limited staff on paperwork, office priorities.
- K. ADE Updates- none at this time.
 - L. Before/After School Report-
Started new clubs for after school and updated intervention list according to student data.
 - M. SPED report-
Fred continues to work on files for audit.
 - N. Board Recruitment/Updates –
Working on updating board binders – new and improved forms and information for board recruitment and non-profit
 - O. Fingerprint Card Update
No news –
 - P. Employee Reviews- New Hires
Continue Craigslist AD. Conducting interviews for PT staff and FT teachers.
 - Q. Enrollment Report-
See enrollment sheet -- started 3 new students this month after winter break
 - R. Fundraiser Updates –
Did not hear from Toys for Tots, they did not pick up toys. Working to get a rep to come by and pick up even though after the holidays.
 - S. Advertising Update-
InMaricopa, Shopping Cart at Fry's and Sunrise Café ads going up
 - T. Building/New Site Updates
5-6 graders are getting comfortable in new room – converted 103 back to library room and meeting room. Working with Frank to find new land possibilities and new site organized.
 - U. Performance Management Plan
No News
 - V. ASBCS-
DSP turned in. Site visit scheduled for Feb 4 to review DSP
 - W. Professional Development- STM data review and updates on Student progress – teachers encouraged to email and check out resources. Completed Professional Development Opportunity Form for Teachers for remainder of this year. Did 3 hour audio recordings to help teachers review and self reflect. BET conference still scheduled. STM going over Galileo and reviewing with teachers how to manage online system to see reports and review student data.
 - X. Educational Leader/Community Leader-
Continue to work on teacher observations – Professional Development for teachers and parent-home connections initiative. Set up Skype to help with observations. December 20 Christmas Assembly was a huge success. Kinder Field Trip planned for MAC Farms April 8, 2014. 3-6 grade working on scheduling their end of year field trip to Science Museum.
 - Y. Technology –

New Smartboard in 5-6 grade room – retrieved from storage and connected by Digital Video Networks (great job). 5-6 grade class registered and signed up for Seedling Program. Technology and Agriculture together via Skype! More reports to follow!

- Z. Grants Update - AZCSP Update/Review-
Jane visit a success. Tanya will submit documents via email that require close out of visit. Positive feedback and records good.

Z1. Any other business –

Tanya motions to move March meeting to March 18th, Charles Seconds, motion passes – March Meeting will move from second Tuesday to third to accommodate Spring Break.

Combined section F and W for Professional Development to provide one area to comment on all Professional Development (now W).

Added section “School Improvement” to section G of meeting minutes and will do so on Agenda.

Tanya adjourned the meeting at 6:10pm.

Minutes submitted by: secretary, Tanya Graysmark

Minutes approved by: member, Anita Romero