

Graysmark Schools Corporation  
Meeting Minutes  
Tuesday, February 11, 2014

- Call to Order
  - Tanya Graysmark called to order the regular meeting of the Graysmark Schools Corporation Board at 5:00pm at HAS in Maricopa,
- Roll Call
  - Tanya conducted a roll call. The following persons were present: Tanya Graysmark, Anita Romero, Charles Graysmark (via Facetime)
- Approval of minutes from last meeting
  - Tanya read the minutes from the last meeting, the minutes were approved as read.

Open Issues (items to discuss, report on & possibly settle & inform board of today)

- A. Budget/Financial Review/Update/AZCSP-  
Reviewed payroll voucher reports, receipts and AP forms. MOWR funds approved via input data into program – Tanya finished and finalized. AZCSP fiscal monitoring decision letter came today 2/11/14. Time and effort logs and 2 items out of compliance. Tanya will work on these action items and turn in action plan for corrections.
- B. Accounting/Audit Review/Legal-  
Review of tax voucher forms and bank statements.  
1 outstanding checks reported.
- C. Student Achievement- Board reviewed Intervention logs and incoming student AIMS scores and continues to monitor student achievement via Galileo, DIBELS and Saxon Student Binders.
- D. Assessments – Galileo testing in February, Teacher concerns are still attendance (tardies continue to hurt math scores)
- E. Data Analysis- Student Intervention Analysis Worksheet Review
- F. Curriculum Update– Mastery Connect is being monitored by academic advisor and Anita is helping with data input. Anita shared most current view of grades and curriculum mapping.
- G. School Improvement/Updates- Board introduces new Instructional Improvement Plan to Principal and school leaders. Decided this evening on establishing goals for plan. Coffee with Principal established – agenda needs to come out earlier.
- H. Financial Update/Review Budget/Spending Audit  
Reviewed finances above
- I. Parent Concerns-  
None reported at this time
- J. Office Review  
Continue to work with limited staff on paperwork, office priorities.
- K. ADE Updates- MOWR approved January 27! Funding to follow!
- L. Before/After School Report- none at this time

Started new clubs for after school and updated intervention list according to student data.

- M. SPED report-  
Fred continues to work on files for audit.
- N. Board Recruitment/Updates –  
Working on updating board binders – new and improved forms and information for board recruitment and non-profit
- O. Fingerprint Card Update  
No news – order more applications for incoming potential hires.
- P. Employee Reviews- New Hires  
Continue Craigslist AD. Conducting interviews for PT staff and FT teachers. All incoming scheduled interviews need fingerprint card. Stop at application and request first interview AFTER fingerprint card verified.
- Q. Enrollment Report-  
See enrollment sheet -- 56 re-enrollments
- R. Fundraiser Updates –  
Scholastic, Fry's Cool Cash and Target Red Card – totals coming next month
- S. Advertising Update-  
Shopping Cart – good feedback from parents.
- T. Building/New Site Updates  
Land search continues – Replaced bulbs in bathroom
- U. Performance Management Plan  
No News
- V. ASBCS-  
DSP site visit conducted Feb 4 – no news on final report. Turned in all requested data and supporting documents via email.
- W. Professional Development- STM data review and updates on Student progress. Tanya attended 1/16 nonprofit conference in MN – great info and ideas for furthering grant successes. Scheduled Service Animal Webinar for SPED for 2/14/14. BET conference still on for 2/20.
- X. Educational Leader/Community Leader-  
Working on fundraisers for science museum field trip ideas. Observations going well with academic advisor, volunteer parents are really helping out during lunch time and when we need extra hands
- Y. Technology –  
Need to update copy machine and touch base with rep. iPad's are working well, need to get tech update to sync up next 10, Judy will work on this when time permits.
- Z. Grants Update - AZCSP Update/Review-  
Tanya will begin working on grants in April after AIMS.
  
- Z1. Any other business –  
March meeting set for the 18<sup>th</sup> after spring break!

Tanya adjourned the meeting at 6:05pm.

Minutes submitted by: secretary, Tanya Graysmark

Minutes approved by: member, Anita Romero