

Graysmark Schools Corporation
Meeting Minutes
Tuesday, December 12, 2017

- Call to Order
 - Tanya Graysmark called to order the regular meeting of the Graysmark Schools Corporation Board at 5:00pm at HAS in Maricopa,
- Roll Call
 - Tanya conducted a roll call. The following persons were present: Tanya Graysmark, Angela Vital and Charles Graysmark (via Facetime)
- Approval of minutes from last meeting
 - Tanya read the minutes from the last meeting; the minutes were approved as read.

Open Issues (items to discuss, report on & possibly settle & inform board of today)

- A. Finance
Reviewed payroll, receipts and checking account. Sticking to the financial plan. Getting on payment plan with IRS. Meeting with Landlord to discuss getting rid of a suite to lessen rent payment for next year. 1/16/18.
- B. Student Achievement- No Letter Grades yet
- C. Assessments – Common Core Coach workbooks. DIBELS.
- D. Data Analysis- na
- E. Curriculum Update– Reviewing Reading with levels
- F. School Improvement/Updates- Still Fall FY18 (no issues yet)
- G. Financial Update/Review Budget/Spending Audit
Reviewed finances above. Sam updated – meeting with IRS went well. Have a plan to pay down taxes and Tanya would like to make a motion to start using Square for payroll services (monthly payroll, 1099's, contractors, taxes, etc). Angela seconds, board approves Square for the start of 2018 – January payroll start date.
Parent Concerns- Conferences went well. Report cards go out before break. Angela has reviewed and discussed with parents. No concerns.
N/A
- H. Office Review – Angela will check in on office, phones and mail over break – water plants and keep an eye on ag.
- I. ADE Updates- na
- J. Before/After School Report- na
- K. SPED report- Site visit with Deanna went well. Reviewed 1 file.
Discussed the overall SPED concerns. Positive meeting.
- L. Board Recruitment/Updates –
No updates
- M. Fingerprint Card Update
No staff in need of fingerprint card updates for next few months.
- N. Employee Reviews- New hires – good.

- O. Enrollment Report- starting out with 32 students (good increases)
See enrollment sheet - still have 47
- P. Fundraiser Updates – None this month – food drive was good,
collected canned food and STUCO went to food bank to deliver.
- Q. Advertising Update- see binder and charts. Word of Mouth continues
to be our best advertising.
- R. Building/New Site Updates -
New building – on Schedule
- S. Performance Management Plan
NA
- T. Professional Development- Working on getting staff to utilize our PD
in office. Lots to look at and borrow.
- U. Educational Leader/Community Leader- Tanya and Angela are good
with teachers and staff – all areas covered.
- W. Technology – Smartboards trays need attention – pen is not working in
room one. Judy is gearing up to review tech for Merit testing
- X. Other Business – wait list for new site over 100+ families. Christmas break
25-January 5, MLK day January 15.

Tanya adjourned the meeting at 6:15pm.

Minutes submitted by: secretary, Tanya Graysmark

Minutes approved by: member, Charles Graysmark