

Graysmark Schools Corporation
Meeting Minutes
Tuesday, February 13, 2018

- Call to Order
 - Tanya Graysmark called to order the regular meeting of the Graysmark Schools Corporation Board at 5:00pm at HAS in Maricopa,
- Roll Call
 - Tanya conducted a roll call. The following persons were present: Tanya Graysmark, Angela Vital and Charles Graysmark (via Facetime)
- Approval of minutes from last meeting
 - Tanya read the minutes from the last meeting; the minutes were approved as read.

Open Issues (items to discuss, report on & possibly settle & inform board of today)

- A. Finance
Reviewed payroll, receipts and checking account. IRS plan is taking a long time – still a work in progress. Making voluntary payments until the IRS can get us on a working plan. Working with landlord to sublease 1 of our 3 suites starting this summer. Save us 1200 per month. Received W-2's last day to report. Need to review employee salary and paychecks for 2017.
- B. Student Achievement- No Letter Grades yet
- C. Assessments – Common Core Coach workbooks. DIBELS.
- D. Data Analysis- na
- E. Curriculum Update– Reviewing Reading with levels
- F. School Improvement/Updates- Still Fall FY18 (no issues yet)
- G. Financial Update/Review Budget/Spending Audit
Reviewed finances above. Square is working out well. Tight budget – CSC paydown is tough.
Parent Concerns- N/A
- H. Office Review – N/A
- I. ADE Updates- na
- J. Before/After School Report- na
- K. SPED report- N/A
- L. Board Recruitment/Updates –
No updates
- M. Fingerprint Card Update
No staff in need of fingerprint card updates for next few months.
- N. Employee Reviews- Sabra is cutting back hours – working her second job. Starting to work PT here to help with payroll.
- O. Enrollment Report- starting out with 32 students (good increases)
See enrollment sheet - still have 47

- P. Fundraiser Updates – Valentines Day! Handing out candy! STUCO selling hearts after school. Working through cookie dough fundraiser will have totals next months meeting.
- Q. Advertising Update- see binder and charts. Word of Mouth continues to be our best advertising.
- R. Building/New Site Updates -
New building – on Schedule
- S. Performance Management Plan
NA
- T. Professional Development- Working on getting staff to utilize our PD in office. Lots to look at and borrow.
- U. Educational Leader/Community Leader- Tanya and Angela are good with teachers and staff – all areas covered.
- W. Technology –Merit testing review technology – updates are not needed at this time on iPad’s – all set.
- X. Other Business – wait list for new site over 100+ families. Spring Break
March 12-23
Tanya adjourned the meeting at 6:00pm.

Minutes submitted by: secretary, Tanya Graysmark

Minutes approved by: member, Charles Graysmark