



## Holsteiner Agricultural School Teacher Application

Date of Application \_\_\_\_\_ Position Applying For: \_\_\_\_\_  
(grade level, subject)

Name \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

When will you be available? \_\_\_\_\_

Are you eligible to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of, or pleaded no contest to a felony or gross misdemeanor within the last five years? Yes \_\_\_\_\_ No \_\_\_\_\_

**EDUCATION:** Transcripts, including grades from all college(s)/university(s) attended must be provided. It is essential that this section be completed accurately.

College/University Attended	Dates Attended	Degree Awarded
_____	_____	_____
_____	_____	_____
_____	_____	_____

**CERTIFICATIONS:** List certification(s) you hold and provide copies of certification.

Type	State	Date Issued	Date of Expiration
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*If you do not currently have an Arizona Certification please direct an inquiry to the Arizona Dept of Education Certification Department.*



**EXPERIENCE:** A resume must be provided. In addition to educational background and work experience, include extra-curricular activities in which you have been involved. Please list below positions held, employer and dates of employment for the past ten years. Please account for gaps in employment on a separate page.

From (month/year)	To (month/year)	Position	Employer
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Number of years of teaching experience \_\_\_\_\_.

**BACKGROUND:**

Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes \_\_\_\_ No \_\_\_\_

Have you ever resigned from a prior position after a complaint had been received against you, or your conduct was under investigation or review? Yes \_\_\_\_ No \_\_\_\_

Has your contract in a prior position ever been non-renewed? Yes \_\_\_\_ No \_\_\_\_

Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes \_\_\_\_ No \_\_\_\_

Have you ever been charged with or investigated for sexual abuse or harassment or another person? Yes \_\_\_\_ No \_\_\_\_

Have you ever been convicted of a crime (other than a minor traffic offense)? Yes \_\_\_\_ No \_\_\_\_



Have you ever had a professional license or certificate suspended or revoked in any state, or have you every voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state? Yes \_\_\_\_ No \_\_\_\_

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic violation)?  
Yes \_\_\_\_ No \_\_\_\_

If you answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment. **REFERENCES:** List three, two of whom are most recent supervisors, who can comment on your ability and whom we may contact. In addition, please provide three letters of reference from persons who are not related to you (may be from references listed below).

Name	Position	Address	Phone
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that Holsteiner Agricultural School contacts in connection with my employment application to fully provide Holsteiner Agricultural School any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against Holsteiner Agricultural School, its agents and officials or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff and members of the community. I give my consent to this disclosure.

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Signature \_\_\_\_\_ Date \_\_\_\_\_



**Directions for Applicant's Personal Statement –**

Please describe a specific class or class activity you planned and actually conducted which illustrates your philosophy of teaching and is the best example of your teaching skill on a separate page. What evidence showed you that this class or activity was successful in terms of student motivation and achievement? Please make sure you answer both questions within your statement.

**Directions for Applicant's Teacher Essay-**

We are interested in your ability to organize and express thoughts on a specific topic in a succinct manner. Please select one of the following topics and write an essay on a separate page.

- The most important qualities of an outstanding educator
- My philosophy of student discipline
- The importance of continuing professional development and how I plan to incorporate it throughout my career
- Essential elements of instruction, administration or area of certification
- How information technology can be integrated into the instructional process and curriculum

**APPLICATION FOR TEACHING POSITION CHECKLIST:** The completed employment application cannot be evaluated unless all of the following materials have been provided:

- \_\_\_\_\_ Application form fully completed
- \_\_\_\_\_ Copies of transcripts
- \_\_\_\_\_ Copy of Certification
- \_\_\_\_\_ Resume
- \_\_\_\_\_ Gaps in employment during the past ten years explained
- \_\_\_\_\_ Illustration of your philosophy of teaching
- \_\_\_\_\_ YES to any of the questions in the Background section explained
- \_\_\_\_\_ Three Letters of Reference
- \_\_\_\_\_ Application Signed
- \_\_\_\_\_ Copies of fingerprint clearance card, CPR and first aid
- \_\_\_\_\_ Teacher Essay



NOTE: ALL APPLICATION MATERIALS BECOME THE PROPERTY OF HOLSTEINER AGRICULTURAL SCHOOL. NONE WILL BE RETURNED. PROVIDING ANY FLASE OF MISLEADING INFORMATION ON THIS APPLICATION OR IN THE APPLICATION OR EMPLOYMENT SCREENING PROCESS SHALL BE FULLY SUFFICIENT GROUNDS TO REFUSE TO EMPLOY THE APPLICANT OR, IF THE APPLICANT HAS BEEN EMPLOYED, TO IMMEDIATELY DISMISS THE APPLICANT/EMPLOYEE.

NOTE: EMPLOYMENT CANNOT BE FINALIZED UNTIL THE APPLICANT HAS COMPLETED REQUIREMENTS FOR COMPLETE BACKGROUND CHECKS AND FINGERPRINTING AS REQUIRED BY ADE.

**Please return your application package to:**

Holsteiner Agricultural School  
Attn: Admin  
44400 West Honeycutt Road #105  
Maricopa, AZ 85138

520-568-8620

**Please do not fax application or parts of your application. Interviews will be set up when openings exist. Applications will be kept on file for one year.**